

## Residential Profile Sheet

**Listing Agent ID:** \_\_\_\_\_ **Listing Agent:** \_\_\_\_\_

**Status:**     Active    Pending with Contingencies    Pending    Withdrawn

### General Property Information:

**County:** \_\_\_\_\_

**PID:** \_\_\_\_\_

*Unlisted PID YN (not in Prop. Appraiser site)*

**Street #:** \_\_\_\_\_

*Pre Direction:* \_\_\_\_\_

**Street Name:** \_\_\_\_\_

*Street Type:* \_\_\_\_\_

*Post Direction:* \_\_\_\_\_

*Apartment #:* \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Geo Area:** \_\_\_\_\_ **Zoning Code:** \_\_\_\_\_

**Development:** \_\_\_\_\_

**Sub/condo Name:** \_\_\_\_\_

*Subdivision Code:* \_\_\_\_\_

**Building Design:**

- |   |   |
|---|---|
| <input type="checkbox"/> Single Family  | <input type="checkbox"/> Villa Attached |
| <input type="checkbox"/> Low Rise (1-3) | <input type="checkbox"/> Villa Detached |
| <input type="checkbox"/> Mid Rise (4-7) | <input type="checkbox"/> Manufactured   |
| <input type="checkbox"/> High Rise (8+) | <input type="checkbox"/> Townhouse      |

**Builder Product:**     Yes     No

*Building #:* \_\_\_\_\_ **Total Floors:** \_\_\_\_\_

**Unit Floor:** \_\_\_\_\_ **Units in Building:** \_\_\_\_\_

**Units in Complex:** \_\_\_\_\_

*Legal Description:* \_\_\_\_\_

**Status Type:**

- |   |   |
|---|---|
| <input type="checkbox"/> Assignment of Contract | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Pre Construction       | <input type="checkbox"/> Resale Property  |
| <input type="checkbox"/> Under Construction     |   |

**List Price:**    \$ \_\_\_\_\_

**Bedrooms:**

- |                                |                              |                                |                                    |
|--------------------------------|------------------------------|--------------------------------|------------------------------------|
| <input type="checkbox"/> 0BR   | <input type="checkbox"/> 1BR | <input type="checkbox"/> 1+Den | <input type="checkbox"/> 2BR       |
| <input type="checkbox"/> 2+Den | <input type="checkbox"/> 3BR | <input type="checkbox"/> 3+Den | <input type="checkbox"/> 4BR       |
| <input type="checkbox"/> 4+Den | <input type="checkbox"/> 5BR | <input type="checkbox"/> 5+Den | <input type="checkbox"/> 6 or more |

**Full Baths:** \_\_\_\_\_ **Half Baths:** \_\_\_\_\_

**Approx. Living Area:** \_\_\_\_\_

**Approx. Total Area:** \_\_\_\_\_

*# Ceiling Fans:* \_\_\_\_\_ **Cable Avail:**     Yes     No

**Furnished:**

- |                                    |   |                                      |
|------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Furnished | <input type="checkbox"/> Partly Furnished | <input type="checkbox"/> Unfurnished |
| <input type="checkbox"/> Turnkey   | <input type="checkbox"/> Negotiable       |                                      |

**Elevator:**

- |                               |                                 |                                  |                                  |
|-------------------------------|---------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Common | <input type="checkbox"/> Private | <input type="checkbox"/> Secured |
|-------------------------------|---------------------------------|----------------------------------|----------------------------------|

**Garage Spaces:** \_\_\_\_\_     Attached     Detached

**Carpport Spaces:** \_\_\_\_\_     Attached     Detached

**Rear Exposure:** \_\_\_\_\_ **Year Built:** \_\_\_\_\_

**Pets:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Limits      | <input type="checkbox"/> No Approval needed |
| <input type="checkbox"/> Not allowed | <input type="checkbox"/> With Approval      |

*Pet Limit – Max WT:* \_\_\_\_\_ *Pet Limit – Max #:* \_\_\_\_\_

*Pet Limits Other:* \_\_\_\_\_

**Lot Size (acres):** \_\_\_\_\_ **Lot Back:** \_\_\_\_\_

**Lot Frontage:** \_\_\_\_\_ **Lot Left:** \_\_\_\_\_

**Lot Right:** \_\_\_\_\_

*Virtual Tour Link:* \_\_\_\_\_

*Virtual Tour Link 2:* \_\_\_\_\_

**\*Fields that are underlined are REQUIRED. Field that are italicized are not required.**

Owner Name: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_

Range: \_\_\_\_\_ **Legal Unit:** \_\_\_\_\_

**Ownership Description:**

- Co-op  Condo  Single Family  Timeshare  Fractional Ownership

Block: \_\_\_\_\_ Lot/Unit: \_\_\_\_\_

Elementary School: \_\_\_\_\_

Middle School: \_\_\_\_\_

High School: \_\_\_\_\_

Measurement Src. (Acres):

- Architectural Plans  Previous Appraisal  
 Condo Documents  Property Appraiser's Office  
 Developer Brochure  See Remarks  
 Field Measurements  Survey  
 Floor Plan Service

**Measurement Src. (Total Area):**

- Architectural Plans  
 Condo Documents  
 Developer Brochure  
 Field Measurements  
 Floor Plan Service  
 Previous Appraisal  
 Property Appraiser's Office  
 See Remarks  
 Survey

**Measurements Src. (Lot Dim):**

- Architectural Plans  
 Condo Documents  
 Developer Brochure  
 Field Measurements  
 Floor Plan Service  
 Previous Appraisal  
 Property Appraiser's Office  
 See Remarks  
 Survey

**Measurement Src. (Liv Area):**

- Architectural Plans  
 Condo Documents  
 Developer Brochure  
 Field Measurements  
 Floor Plan Service  
 Previous Appraisal  
 Property Appraiser's Office  
 See Remarks  
 Survey

**Rooms & Dimensions Information:**

<b>Rooms Type</b>	<b>Room Length</b>	<b>Room Width</b>
<i>Den:</i>	_____	_____
<i>Dining Room:</i>	_____	_____
<i>Family Room:</i>	_____	_____
<i>Garage:</i>	_____	_____
<i>Great Room</i>	_____	_____
<i>Kitchen:</i>	_____	_____
<i>Living Rm:</i>	_____	_____

<b>Rooms Type</b>	<b>Room Length</b>	<b>Room Width</b>
<i>Master Bed:</i>	_____	_____
<i>2<sup>nd</sup> Bed:</i>	_____	_____
<i>3<sup>rd</sup> Bed:</i>	_____	_____
<i>4<sup>th</sup> Bed:</i>	_____	_____
<i>5<sup>th</sup> Bed:</i>	_____	_____
<i>Lanai:</i>	_____	_____
<i>Utility Room:</i>	_____	_____

**Features:**

**Amenities:**

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Assisted Living Avail | <input type="checkbox"/> Community Boat Dock     | <input type="checkbox"/> Guest Room              | <input type="checkbox"/> See Remarks         |
| <input type="checkbox"/> Basketball            | <input type="checkbox"/> Community Boat Lift     | <input type="checkbox"/> Hobby Room              | <input type="checkbox"/> Shopping            |
| <input type="checkbox"/> BBQ - Picnic          | <input type="checkbox"/> Community Boat Ramp     | <input type="checkbox"/> Horses OK               | <input type="checkbox"/> Shuffleboard        |
| <input type="checkbox"/> Beach - Private       | <input type="checkbox"/> Community Boat Slip     | <input type="checkbox"/> Internet Access         | <input type="checkbox"/> Sidewalk            |
| <input type="checkbox"/> Beach Access          | <input type="checkbox"/> Community Park          | <input type="checkbox"/> Lakefront Beach         | <input type="checkbox"/> Stable – Horse      |
| <input type="checkbox"/> Beach Club Available  | <input type="checkbox"/> Community Pool          | <input type="checkbox"/> Library                 | <input type="checkbox"/> Streetlight         |
| <input type="checkbox"/> Beauty Salon          | <input type="checkbox"/> Community Room          | <input type="checkbox"/> Marina                  | <input type="checkbox"/> Tennis Court        |
| <input type="checkbox"/> Bike & Jog Path       | <input type="checkbox"/> Community Spa/Hot Tub   | <input type="checkbox"/> None                    | <input type="checkbox"/> Theater             |
| <input type="checkbox"/> Bike Storage          | <input type="checkbox"/> Concierge Services      | <input type="checkbox"/> Pickleball              | <input type="checkbox"/> Trash Chute         |
| <input type="checkbox"/> Billiards             | <input type="checkbox"/> Dog Park                | <input type="checkbox"/> Play Area               | <input type="checkbox"/> Underground Utility |
| <input type="checkbox"/> Boat Storage          | <input type="checkbox"/> Exercise Room           | <input type="checkbox"/> Private Beach Pavillion | <input type="checkbox"/> Vehicle Wash Area   |
| <input type="checkbox"/> Bocce Court           | <input type="checkbox"/> Extra Storage           | <input type="checkbox"/> Private Membership      | <input type="checkbox"/> Volleyball          |
| <input type="checkbox"/> Business Center       | <input type="checkbox"/> Fishing Pier            | <input type="checkbox"/> Putting Green           | <input type="checkbox"/> Water Skiing        |
| <input type="checkbox"/> Cabana                | <input type="checkbox"/> Fitness Center Attended | <input type="checkbox"/> Racquet Ball            |  |
| <input type="checkbox"/> Clubhouse             | <input type="checkbox"/> Full Service Spa        | <input type="checkbox"/> Restaurant              |  |
| <input type="checkbox"/> Common Laundry        | <input type="checkbox"/> Golf Course             | <input type="checkbox"/> Sauna                   |  |

\*Fields that are underlined are REQUIRED. Field that are italicized are not required.

**Approval Info:**

- Application Fee
- Buyer
- Interview
- None
- See Remarks
- Tenant

*Bedroom Desc :*

- First Floor Bedroom
- Master BR Ground
- Master BR Sitting Area
- Master BR Upstairs
- Split Bedrooms
- Two Master Suites

**Boat/ Dock Info :**

- Boat Canopy /Cover
- Boat Dock Private
- Boat House
- Boat Lift
- Boat Ramp
- Boat Slip
- Captains Walk
- Concrete Dock
- Dock Deeded
- Dock Included
- Dock Lease
- Dock Purchase k
- Elec Avail @ dock
- Hoist/Davit
- None
- See Remarks
- Tiki Hut
- Water Avail @ dock
- Wooden Dock

**Community Type:**

- Boating
- Condo/Hotel
- Gated
- Golf Course
- Mobile/Manufactured
- Non-Gated
- No Subdivision
- Tennis

*Golf Type:*

- Golf Bundled
- Golf Equity
- Golf Non-Equity
- Golf Public

*Building Desc:*

- 1 Story/Ranch
- 2 Story
- Carriage/Coach
- Contemporary
- Corner
- Duplex
- End-Unit
- Florida
- Garden Apartment
- Multi-Story Home
- Penthouse
- See Remarks
- Spanish
- Split Level
- Stilts
- Traditional

**Construction:**

- Concrete Block
- Elevated
- Handicap
- Manufactured
- Metal Frame
- Modular
- Piling
- Poured Concrete
- Relocated
- Wood Frame

**Cooling:**

- Air Purifier
- Ceiling Fans
- Central Electric
- Exhaust Fan
- Heat Pump
- Humidistat
- Window Unit
- None
- See Remarks
- Ridge Vent
- Thermal Fan
- Wall Unit
- Whole House Fan
- Zoned

**Dining Description:**

- Breakfast Bar
- Breakfast Room
- Dining – Family
- Dining - Living
- Eat-in Kitchen
- Formal
- See Remarks

**Equipment/Appliances Included:**

- Auto Garage Door
- Central Vacuum
- Cooktop
- Dishwasher
- Disposal
- Double Oven
- Dryer
- Freezer
- Generator
- Grill- Gas
- Grill - Other
- Home Automation
- Ice Maker Stand Alone
- Instant Hot Faucet
- Intercom
- Microwave
- None
- Range
- Refrigerator
- Refrigerator/Icemaker
- Reverse Osmosis
- Safe
- Satellite Dish
- Security System
- See Remarks
- Self Cleaning Oven
- Smoke Detector
- Solar panels
- Trash Compactor
- Walk-In Cooler
- Wall Oven
- Warming Tray
- Washer
- Wash/Dryer Hookup
- Water Treat Owned
- Water Treat Rented
- Wine Cooler

**Exterior Features:**

- Barn Stall
- Built In Grill
- Built-In Gas Fire Pit
- Built-In Wood Fire Pit
- Courtyard
- Deck
- Decorative Shutters
- Extra Building
- Fence
- Fruit Trees
- Gazebo
- None
- Outdoor Fireplace
- Outdoor Kitchen
- Outdoor Shower
- Patio
- Pond
- Privacy Wall
- Private Road
- Room for Pool
- Sprinkler Auto
- Sprinkler Manual
- Storage
- Tennis Court
- Water Display

\*Fields that are underlined are REQUIRED. Field that are italicized are not required.

**Exterior Finish:**

- Aluminum Siding
- Brick
- See Remarks
- Stone
- Stucco
- Vinyl Siding
- Wood Siding

**Floor Plan Type:**

- Courtyard
- Efficiency
- Great Room
- See Remarks
- Split Bedrooms

**Flooring:**

- Brick
- Carpet
- Concrete
- Laminate
- Marble
- Parquet
- See Remarks
- Terrazzo
- Tile
- Vinyl
- Wood

**Heat:**

- Central Electric
- Gas
- Heat Pump
- None
- See Remarks
- Solar
- Wall Unit
- Window Unit
- Zoned

**Irrigation:**

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Lake/Canal
- None
- Reclaimed
- See Remarks
- Well

*Guest House Description:*

- 1 Bath
- 1 Bedroom
- 2+ Baths
- 2+ Bedrooms
- Balcony
- Cabana
- Carport
- Conforming
- Efficiency
- Garage
- Kitchen
- Living Room
- Non Conforming
- See Remarks
- Patio
- Screened Porch

*Guest House Living Area:* \_\_\_\_\_

*Kitchen:*

- Built-In Desk
- Dome Kitchen
- Gas Available
- Island
- Pantry
- Walk-In Pantry

**Interior Features:**

- Bar
- Built-in Cabinets
- Cable Prewire
- Cathedral Ceiling
- Closet Cabinets
- Custom Mirrors
- Disability Equipped
- Exclusions
- Fire Sprinkler
- Fireplace
- Foyer
- French Doors
- High Speed Available
- Laundry Tub
- Multi Phone Lines
- See Remarks
- Pantry
- Pull Down Stairs
- Smoke Detectors
- Surround Sound Wired
- Tray Ceiling
- Vaulted Ceiling
- Volume Ceiling
- Walk-In Closet
- Wet Bar
- Wheel Chair Access
- Window Coverings

**Management:**

- Condo
- Developer
- None
- Professional
- Remarks
- Residents

**Lot Description:**

- 3 Lots
- 4 Lots
- 5+ Lots
- Across from Waterfro
- Corner
- Cul-de-sac
- Dead End
- Golf Course
- Horses OK
- Irregular Shape
- See Remarks
- Oversize
- Regular
- Zero Lot Line

**Maintenance:**

- Cable
- Concierge Service
- Fidelity Bond
- Golf Course
- Insurance
- Internet/Wi-Fi Access
- Irrigation Water
- Laundry Facilities
- Lawn/Land Maintenance
- Legal/Accounting
- Manager
- Master Antenna/Satellite
- Master Assn Fee Included

- None
- Pest Control Exterior
- Pest Control Interior
- Rec Facilities
- Repairs
- Reserve
- Security
- See Remarks
- Sewer
- Street Lights
- Street Maintenance
- Trash Removal
- Water

**Master Bath Description:**

- 2 Masters
- ADA Accessible
- Bidet
- Combo Tub And Shower
- Dual Sinks
- Jetted Tub
- Multiple Shower Heads
- None
- Remarks
- Separate Tub and Shower
- Shower Only
- Tub Only

*Parking:*

- 1 Assigned
- 2 Assigned
- 2+ Spaces
- Circle Drive
- Common
- Covered
- Deeded
- Driveway Paved
- Driveway Unpaved
- Free Standing
- Golf Cart
- Guest
- Load Sace
- None
- Paved Parking
- RV – Boat
- See Remarks
- Special Purchase
- Special Rental
- Street
- Under Bldg Closed
- Under Bldg Open
- Wheelchair Access

**\*Fields that are underlined are REQUIRED. Field that are italicized are not required.**

**Possession:**

- At Closing
- Lease Back
- Long Close
- Negotiable
- See Remarks
- Prior to Closing
- Subject to Lease

**Restrictions:**

- Architectural
- Deeded
- Endangered Species
- Housing for Older Persons
- Limited Number Vehicles
- Limited Build Time
- No Commercial
- No Corporate Buyer
- No Motorcycles
- No Rental
- No RV
- No Trucks
- None
- See Remarks

**Rooms - Additional:**

- Atrium
- Attached Apartment
- Balcony
- Exercise
- Family Room
- Florida Room
- Glass Porch
- Great Room
- Guest Bath
- Guest Room
- Home Office
- Laundry in Garage
- Laundry in Residence
- Loft
- Media Room
- Open Lanai/Porch
- See Remarks
- Recreation
- Screened Balcony
- Screened Lani/Porch
- Workshop
- Den – Study

**Roof:**

- Built-Up or Flat
- Metal
- Rolled Roof
- Roof Over
- See Remarks
- Shingle
- Slate
- Tile
- Wood

**Private Pool:**

- Yes  No

**Pool Description:**

- Above Ground
- Below Ground
- Concrete
- Custom Upgrades
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Lap Pool
- Negative Edge
- Pool Bath
- Salt Water System
- Screened
- See Remarks
- Self Cleaning
- Vinyl

**Private Spa:**

- Yes  No

**Spa Description:**

- Above Ground
- Below Ground
- Concrete
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Pool Bath
- Pool Integrated
- Screened
- See Remarks
- Self Cleaning
- Vinyl

**Sewer:**

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Private
- See Remarks
- Septic

**Road:**

- Access Road
- Alley
- City Maintained
- County Maintained
- Cul-De-Sac
- Dead End
- Dirt Road
- Gravel
- No Access Road
- Paved Road
- Private Road
- Public Road
- See Remarks
- Unpaved Road

**Security:**

- Alarm Monitored
- Alarm Unmonitored
- Completely Fenced
- Doorman
- Entry Card
- Entry Keypad
- Entry Phone
- Entry TV
- Garage Secured
- Gated
- Guard at Gate
- Lobby
- None
- Patrolled
- Sec Sys Leased Priv
- Sec Sys Owned Priv
- See Remarks

**Special Info:**

- Abstract Available
- Building Permit
- Coastal Construction Line
- Credit in Lieu of Title Policy
- Deed Restrictions
- Disclosures
- Elevation Certificate
- Foreign Seller
- Home Warranty
- Owner Agent
- Prior Title Insurance
- See Remarks
- Seller Disclosure Available
- Special Assessment
- Survey Available
- Title Insurance Provided

**Storm Protection:**

- Impact Resistant Doors
- Impact Resistant Windows
- None
- Remarks
- Shutters
- Shutters Electric
- Shutters Manual

**Tax Description:**

- City and County
- County Only
- Homestead
- New Construction
- No Homestead
- Other Exemptions
- See Remarks

\*Fields that are underlined are REQUIRED. Field that are italicized are not required.

**Terms:**

- Agreement for Deed
- Buyer Pays Title
- Buyer Finance/Cash
- Cash Only
- Consider 1<sup>st</sup> Mortgage
- Consider 2<sup>nd</sup> Mortgage
- Exchange
- FHA
- Lease Options
- Lease Purchase
- Model Lease Back
- See Remarks
- Seller Financing
- Seller Pay Closing Cost
- Seller Pays Title
- VA

**View:**

- Basin
- Bay
- Canal
- City
- Creek
- Golf Course
- Gulf
- Gulf & Bay
- Intersecting Canal
- Lagoon
- Lake
- Landscaped Area
- Mangroves
- Parking Lot
- Partial Bay
- Partial Buildings
- Partial Gulf
- Partial River
- Pond
- Pool/Club
- Preserve
- Privacy Wall
- River
- See Remarks
- Tennis Courts
- Water
- Water Feature
- Wooded Area

**Water:**

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Dual Water
- Filter
- Heat Recover Unit
- Rev Osmosis-Entire
- Rev Osmosis-Partial
- See Remarks
- Softener
- Solar Heater
- Well

**Windows:**

- Arched
- Awning
- Bay
- Casement
- Double Hung
- Jalousie
- Picture
- See Remarks
- Single Hung
- Skylight
- Sliding
- Solar Tinted
- Thermal
- Transom

**Waterfront:**

- Yes  No

**Gulf Access:**

- Yes  No

**Gulf Access Type:**

- Bridge(s)
- No Bridge(s)
- See Remarks
- Via Boat Lift
- Via Boat Lock

**Canal Width:**

- Canal Width 1- 80
- Canal Width 81-120
- Canal Width 121-150
- Canal Width 151-200
- Canal Width 200+
- None

**Waterfront Description:**

- Basin
- Bay
- Canal
- Creek
- Fresh Water
- Gulf Frontage
- Intersecting Canal
- Lagoon
- Lake
- Mangrove
- Navigable
- None
- On the Gulf Beach
- Rip Rap
- River Frontage
- Seawall
- See Remarks

**Financial Information:**

**Total Tax Bill:** \$ \_\_\_\_\_

HOA Description:  Mandatory  Voluntary

**Tax Year:** \_\_\_\_\_

**Mandatory HOA:**  Yes  No

**Tax District:**  Community Development District  Municipal Service Tax Unit  
 Municipal Service Tax Development  Not Applicable

**Master HOA:**  Yes  No

**Master HOA Fee:** \$ \_\_\_\_\_  
 Annually  Semi annually  
 Monthly  Quarterly

**One Time Mand. Club Fee:** \$ \_\_\_\_\_

**One Time Land Lease Fee:** \$ \_\_\_\_\_

**HOA Fee:** \$ \_\_\_\_\_  
 Annually  Semi annually  
 Monthly  Quarterly

**One Time Rec. Lease Fee:** \$ \_\_\_\_\_

**One Time Other Fee:** \$ \_\_\_\_\_

\*Fields that are underlined are REQUIRED. Field that are italicized are not required.

**Mand. Club Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**One Time Special Assessment:** \$ \_\_\_\_\_

**Condo Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Transfer Fee:** \$ \_\_\_\_\_

**Application Fee:** \$ \_\_\_\_\_

**Rec Lease Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Lease Limits:**     Yes     No

**# Leases Per Year:** \_\_\_\_\_

**Min. Days of Lease:** \_\_\_\_\_

**Special Assess Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Land Lease Fee:** \$ \_\_\_\_\_  
 Monthly     Quarterly  
 Annually     Semi annually

**Association Management Phone Number:** \_\_\_\_\_

**Subject to FIRPTA:**     Yes     No

**Compensation and Misc Information:**

**Buyer Agent Comp (\$/%):** \_\_\_\_\_

**Foreclosed (REO):**     Yes     No

**Trans Broker Comp (\$/%):** \_\_\_\_\_

**Potential Short Sale :**     Yes     No

**Non-Rep Comp (\$/%):** \_\_\_\_\_

**Short Sale Comp (\$/%):** \_\_\_\_\_

*Bonus Amount (\$):* \_\_\_\_\_

**Auction:**     Yes     No

**Listing Type:**  
 Exclusive Agency     Exclusive Agency with Exclusions  
 Exclusive Right to Sell     Limited Services  
 Exclusive Right to Sell w/ Exclusions\_

**Listing on Internet:**     Yes     No  
**Address on Internet:**     Yes     No  
**VOW Blogging:**     Yes     No  
**Show AVM on VOW:**     Yes     No

**Variable Rate Commission:**     Yes     No

*Joint Agency:*     Yes     No

**Internet Sites:**     Broker Reciprocity     Homes.com     NaplesArea.com     Realtor.com     Zillow Group

**Is there a sign on the property with seller contact information?**     Yes     No

**Contact seller for Showing?**     Yes     No

**Listing Broker will be available on contract presentation and negotiations?**     Yes     No

**Listing Broker will perform post contract services (Follows-up contract to closing)?**     Yes     No

**Agent & Office Information:**

*Co-List Agent Name:* \_\_\_\_\_

**Showing Appointment Required:**     Yes     No

**Listing Date:** \_\_\_\_\_

**Showing Appointment Phone:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Target Marketing:**     Yes     No \_\_\_\_\_

**Showing Instructions:**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> 24 Hour Notice      | <input type="checkbox"/> Key Box - Other          | <input type="checkbox"/> None            | <input type="checkbox"/> Short Notice OK |
| <input type="checkbox"/> Alarm Systems       | <input type="checkbox"/> Key Box – Supra iBox     | <input type="checkbox"/> Notify Guard    | <input type="checkbox"/> Tenant Occupied |
| <input type="checkbox"/> Call Listing Agent  | <input type="checkbox"/> Key in Listing Office    | <input type="checkbox"/> Owner Occupied  | <input type="checkbox"/> Vacant          |
| <input type="checkbox"/> Call Listing Office | <input type="checkbox"/> Listing Office Accompany | <input type="checkbox"/> Pet On Premises |  |
| <input type="checkbox"/> Click Showing Icon  | <input type="checkbox"/> No Sign On Property      | <input type="checkbox"/> See Remarks     |  |

\*Fields that are underlined are REQUIRED. Field that are italicized are not required.

**Settlement Agent Information:**

Settlement Agent Name: \_\_\_\_\_

Settlement Agent Address: \_\_\_\_\_

Settlement Agent Phone: \_\_\_\_\_

Settlement Agent Email: \_\_\_\_\_

**Remarks:**

*Property Information:*

**Note: No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed. Written Description of property only**

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*Confidential Remarks: Note: No Gate/Access Codes Allowed.*

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*Driving Information: Directions to Property Only. No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed.*

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